



**TO COUNCILLOR:**

E R Barr  
L A Bentley  
G A Boulter  
J W Boyce  
Mrs K M Chalk

M L Darr  
B Dave  
R F Eaton  
D A Gamble (Vice-Chair)  
J Kaufman

Mrs L Kaufman  
Dr T K Khong  
Mrs S B Morris (Chair)  
R E R Morris

Dear Sir or Madam

I hereby **SUMMON** you to attend a meeting of the **POLICY, FINANCE AND DEVELOPMENT COMMITTEE** to be held at the **WALTER CHARLES CENTRE, WIGSTON ROAD, OADBY** on **TUESDAY, 1 MAY 2018** at **7.00 PM** for the transaction of the business set out in the Agenda below.

Yours faithfully

Council Offices  
Wigston  
**20 April 2018**

**Mrs Anne E Court**  
Chief Executive (Interim)

<u>ITEM NO.</u>	<u>AGENDA</u>	<u>PAGE NO'S</u>
<b>1.</b>	<b>Apologies for Absence</b>	
<b>2.</b>	<b>Appointment of Substitutes</b>	
	To appoint substitute Members in accordance with Rule 4 of Part 4 of the Constitution.	
<b>3.</b>	<b>Declarations of Interest</b>	
	Members are reminded that any declaration of interest should be made having regard to the Members' Code of Conduct. In particular, Members must make clear the nature of the interest and whether it is 'pecuniary' or 'non-pecuniary'.	
<b>4.</b>	<b>Minutes of the Previous Meeting held on 06 February 2018</b>	<b>1 - 8</b>
	To read, confirm and sign the minutes of the previous meeting in accordance with Rule 17 of Part 4 of the Constitution.	
<b>5.</b>	<b>Action List Arising from the Meeting held on 06 February 2018</b>	<b>9 - 11</b>
	To read, confirm and note the Action List arising from the previous meeting.	
<b>6.</b>	<b>Petitions and Deputations</b>	
	To receive any Petitions and, or, Deputations in accordance with Rule 24 of Part	



4 of the Constitution.

<b>7. External Audit Plan 2017/18</b>	<b>12 - 39</b>
Report of the Director of Finance & Transformation / Section 151 Officer	
<b>8. Key Performance Measures and Reporting 2018/19</b>	<b>40 - 61</b>
Report of the Director of Finance & Transformation / Section 151 Officer	
<b>9. Annual Review of Health and Safety 2017/18</b>	<b>62 - 77</b>
Report of the Health & Safety Officer	
<b>10. Resident Forum Outturn Budget Position and Allocation Requests</b>	<b>78 - 83</b>
Report of the Head of Finance, Revenues and Benefits	
<b>11. Digital Strategy for the Leicestershire Districts ICT Partnership</b>	<b>84 - 88</b>
Report of the Head of Customer Service & Business Transformation	
<b>12. The Real Living Wage under TUPE Arrangements</b>	<b>89 - 90</b>
Report of the Head of People & Performance	

**For more information, please contact:**

**Democratic Services**

Oadby and Wigston Borough Council  
Council Offices  
Station Road, Wigston  
Leicestershire  
LE18 2DR

**t:** (0116) 257 2775

**e:** [democratic.services@oadby-wigston.gov.uk](mailto:democratic.services@oadby-wigston.gov.uk)